



Board of Selectmen Meeting *Amended*

Monday, June 3, 2019 7:30 PM

36 Bartlet Street, Andover, MA 01810

Selectmen's Conference Room

RECEIVED
TOWN CLERK'S OFFICE

2019 MAY 31 A 11:42

TOWN OF ANDOVER, MASS

I. Call to Order – 7:30 P.M.

II. Opening Ceremonies – 7:30 P.M.

A. Moment of Silence/Pledge of Allegiance

III. Communications/Announcements/Liaison Reports – 7:35 P.M.

IV. Citizens Petitions and Presentations – 7:40 P.M.

V. Public Hearing

A. TC Systems, Inc. Petition– (10 minutes)

Board to discuss and approve a petition from TC Systems, an affiliate of AT&T, for the purposes of installing a telecommunications conduit in the vicinity of 422 River Road, Andover.

VI. Regular Business of the Board

B. Bond Anticipation Note Sale and First Quarter Real Estate Tax Bill Mailing Insert – (10 minutes)

Board to consider approving the Bond Anticipation Note sale and signing of associated documents and also to consider approving the First Quarter Water Bill mailing insert.

VII. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved:

Department	Name	Position	Rate/Term	Date of Hire
Facilities	Patrick M. Meagher	Temporary/Seasonal Laborer	\$13.00/hour	6/5/2019
Public Works	John Keenan (Justin O'Hagan)	Maintenance Specialist 1 – Water/Sewer	\$25.13/hour	6/18/2019
Community Services – Recreation	Audrey Bartlett	Kid Care After School Program	\$11.25/hour	8/1/2019
Community Services - Recreation	Gabriella Castro-Rovira	Life Guard	\$12.00/hour	6/1/2019
Community Services – Recreation	Nolan Brezinski	Seasonal	\$11.25/hour	6/1/2019
Community Services – Recreation	Delaney Powell	Seasonal	\$11.25/hour	6/1/2019
Community Services - Recreation	Marina Rinaldi	Seasonal	\$12.00/hour	6/1/2019

Community Services – Recreation	Jack Keeler	Seasonal	\$12.00/hour	6/1/2019
Community Services - Recreation	Emma Griffin	Seasonal	\$11.25/hour	6/1/2019
Community Services – Recreation	Anton Pace	Seasonal	\$11.25/hour	6/1/2019
Community Services – Recreation	Gabrielle Vaccaro	Seasonal	\$12.00/hour	6/1/2019
Community Services – Recreation	Luke Vaccaro	Seasonal	\$11.25/hour	6/1/2019
Community Services – Recreation	Kelley Carzo	Lifeguard	\$12.00/hour	6/1/2019
Community Services - Recreation	Julianna Kennedy	Lifeguard	\$12.00/hour	6/1/2019
Community Services – Recreation	Michael Rushton	Pomps Pond Gate Attendant	\$13.50/hour	6/1/2019
Community Services – Recreation	Patrick Curtin	Summer Program Counselor	\$13.00/hour	6/1/2019
Community Services – Recreation	Emma Dunn	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Yashvi Gosalia	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Molly Pritchard	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Carl Squatrito	Summer Program Counselor	\$12.00/hour	6/1/2019
Community Services - Recreation	Emily Swenson	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Genna Comparato	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Carter Brezinski	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Allison Tarapata	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Samantha Sylvester	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Jada Pasho	Summer Program Counselor	\$12.00/hour	6/1/2019
Community Services – Recreation	Megan Patten	Summer Program Counselor	\$12.00/hour	6/1/2019
Community Services – Recreation	Chase Perry	Summer Program Counselor	\$11.25/hour	6/1/2019
Community Services – Recreation	Jacob Pepi	Seasonal	\$12.00/hour	6/1/2019
Community Services – Recreation	Aneudy Moreno	Summer Program Counselor	\$11.25/hour	6/1/2019
Ballardvale Historic District Commission	Robert Branca	Member	Three Years	7/1/19
Ballardvale Historic District Commission	Joanna Reck	Member	Three Years	7/1/19

Board of Assessors	David A. Billard	Member	Three Years	7/1/19
Commission on Disability	Justin J. Coppola, Jr.	Member	Three Years	7/1/19
Commission on Disability	Justin Coppola, Sr.	Member	Three Years	7/1/19
Commission on Disability	Bernadette Lionetta	Member	Three Years	7//19
Commission on Disability	Julie E. Pike	Member	Three Years	7/1/19
Conservation Commission	Thomas Brady	Member	Three Years	7/1/19
Conservation Commission	Jon Honea	Member	Three Years	7/1/19
Conservation Commission	Kevin J. Porter	Member	Three Years	7/1/19
Council on Aging	Marian Bicking	Member	Three Years	7/1/19
Council on Aging	Joan M. Fox	Member	Three Years	7/1/19
Council on Aging	Kimberly Rainen	Member	Three Years	7/1/19
Council on Aging	Thomas Rando	Member	Three Years	7/1/19
Council on Aging	Tara Goldberg	Member	Three Years	7/1/19
Cultural Council	Denise H. Johnson	Member	Three Years	7/1/19
Cultural Council	Sally Matson	Member	Three Years	7/1/19
Cultural Council	Judith Farzan	Member	Three Years	7/1/19
Cultural Council	Rosemary Halloran	Member	Three Years	7/1/19
Design Review Board	Eric M. Daum	Member	Three Years	7/1/19
Design Review Board	Paul Maue	Member	Three Years	7/1/19
Design Review Board	Anita Renton	Member	Three Years	7/1/19
Economic Development Council	Michael Morris, Jr.	Member	Three Years	7/1/19
Emergency Management	Patrick Keefe	Director	One Year	7/1/19
Forest Warden	Michael Mansfield	Fire Chief	One Year	7/1/19
Housing Partnership Committee	Ann Cobleigh	Member	Three Years	7/1/19
Housing Partnership Committee	Vinod A. Bhandari	Member	Three Years	7/1/19
Housing Trust Fund Board of Trustees	Carolyn Hall Finlay	Member	Three Years	7/1/19
Housing Trust Fund Board of Trustees	Andrew Flanagan	Town Manager, Member	Three Years	7/1/19
Housing Trust Fund Board of Trustees	Linda O'Connell	Member	Three Years	7/1/19
Keeper of the Lockup	Patrick Keefe	Police Chief	One Year	7/1/19
Memorial Hall Library Board of Trustees	Carolyn J. Fantini	Member	Three Years	7/1/19
Patriotic Holiday Committee	Mark Comeiro	Member	One Year	7/1/19
Patriotic Holiday Committee	James Bedford	Member	One Year	7/1/19

Patriotic Holiday Committee	Calvin Deyermond	Member	One Year	7/1/19
Patriotic Holiday Committee	Brian Masterson	Member	One Year	7/1/19
Patriotic Holiday Committee	Michael Mansfield	Member	One Year	7/1/19
Patriotic Holiday Committee	R. Scott Parrish	Member	One Year	7/1/19
Patriotic Holiday Committee	Calvin Perry	Member	One Year	7/1/19
Patriotic Holiday Committee	Francis Rittershaus	Member	One Year	7/1/19
Patriotic Holiday Committee	Stephen Wallingford	Member	One Year	7/1/19
Permanent Town Building Advisory Committee	Daniel Casper	Member	Three Years	7/1/19
Permanent Town Building Advisory Committee	Richard Feldman	Member	Three Years	7/1/19
Permanent Town Building Advisory Committee	David C. Giangrande	Member	Three Years	7/1/19
Permanent Town Building Advisory Committee	Mark B. Johnson	Member	Three Years	7/1/19
Planning Board	Ann Knowles	Member	Five Years	7/1/19
Poet Laureate Committee	Stefani Traina	Member	Two Years	7/1/19
Poet Laureate Committee	Peter Caruso	Member	Two Years	7/1/19
Poet Laureate Committee	Jane Dietzel-Cairns	Member	Two Years	7/1/19
Poet Laureate Committee	Karen Harris	Member	Two Years	7/1/19
Poet Laureate Committee	Susan Lenoe	Member	Two Years	7/1/19
Poet Laureate Committee	Barbara Longworth	Member	Two Years	7/1/19
Poet Laureate Committee	Leslie Malis	Member	Two Years	7/1/19
Poet Laureate Committee	Susan Smith	Member	Two Years	7/1/19
Poet Laureate Committee	James Sutton	Member	Two Years	7/1/19
Preservation Commission	Craig Gibson	Member	Three Years	7/1/19
Preservation Commission	Leo Greene	Member	Three Years	7/1/19
Scholarship Committee	Hanna Todd	Member	Three Years	7/1/19

Scholarship Committee	Eric Stubenhaus	Member	Three Years	7/1/19
Spring Grove Cemetery Trustees	William Canane	Member	Three Years	7/1/19
Spring Grove Cemetery Trustees	Sandra Dearborn	Member	Three Years	7/1/19

VIII. Approval of Minutes

Board to approve minutes from the following meetings:

May 2, 2019 Open Session

IX. Executive Session

Board to vote to go into executive session for confidential legal advice with Town Counsel and to discuss strategy for potential litigation and to consider the value and purchase of real property and not to return to open session.

X. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Toni Magras in the Town Manager's Office at 978-623-8215 or by email at tonia.magras@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45

TOWN OF ANDOVER, MASSACHUSETTS

Christopher M. Cronin
Director



TELEPHONE
(978) 623-8700

FAX
(978) 623-8799

DEPARTMENT OF PUBLIC WORKS

WATER TREATMENT PLANT
397 LOWELL STREET 01810 -4416

TO: Austin Simko, Town Clerk

FROM: Christopher Cronin, Department of Public Works Director 

DATE: May 20, 2019

SUBJECT: AT&T

The petition by TC Systems, Inc., an affiliate of AT&T, Siena Engineering Group for the purposes of installing a telecommunications conduit in the vicinity of #422 River Road is acceptable.

Prior to construction, a street opening permit must be obtained from the Department of Public Works.

CMC/ahm

cc: Arthur Martineau, Acting Town Engineer
Scott Kandrut, Civil Engineer



TOWN OF ANDOVER

Town Clerk's Office

36 Bartlet Street
Andover, MA 01810
978-623-8255
townclerk@andoverma.gov

MEMORANDUM

TO: Art Martineau
Town Engineer

FROM: Jamie Doherty, Town Clerk's Office

RE: Petition Request

DATE: May 14, 2019

DATE OF SELECTMEN'S MEETING: June 3, 2019

PETITIONER: AT&T

LOCATION: River Road

Please return to the Town Clerk's Office for mailing by Monday, May 20, 2019
(if possible).

Thank you!

5/17/19 OK AGM



TOWN OF ANDOVER

Town Clerk's Office

36 Bartlet Street
Andover, MA 01810
978-623-8255
townclerk@andoverma.gov

NOTICE

You are hereby notified that a Public Hearing will be held by the Andover Select Board, on Monday, June 3, 2019 in the 3rd Floor Conference Room, 36 Bartlet Street, at 7 p.m.

This hearing is being held on the petition of TC Systems, Inc. an affiliate of AT&T. They are petitioning for approval to install a telecommunications conduit in the vicinity of 422 River Road in Andover

River Road – AT&T proposes to place (4) four-inch PVC conduits, approximately 773 feet in length, leading between existing Verizon/National Grid Utility Pole #179 and Pole #178. Two telecommunications handholes would also be installed; one approximately half way between the two poles, and the other at the base of the pole #178. Location approximately as shown on plan attached.

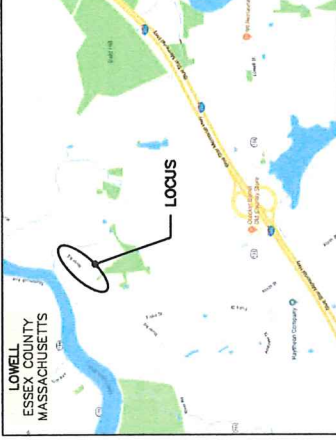
Plan(s) of the proposed work can be found on the Town of Andover web site at www.andoverma.gov in the Open Meeting Calendar by searching under the public hearing date.

Should you have any major concerns about this proposal, please call Adam Heller at (781) 221-8400 x7005 or adam.heller@sienaengineeringgroup.com, prior to the above-mentioned Select Board's meeting date. Representatives from the utility company will be available at 6:45 P.M. on the above date to answer any other questions you may have relating to the proposed work.

By order of the
Select Board

Austin Simko
Town Clerk

TC SYSTEMS, INC
An Affiliate of **AT&T**



VICINITY MAP
NOT TO SCALE










PROPOSED CONDUIT PLACEMENT RIVER ROAD ANDOVER, MASSACHUSETTS

CONDUIT CONSTRUCTION PLANS
ESSEX COUNTY
REVISED: APRIL 30, 2019
PERMIT ISSUE

PRELIMINARY
NOT FOR CONSTRUCTION

SIENA
ENGINEERING GROUP, INC.
50 Mall Road, Suite 203, Burlington, MA 01803
p 781.221.8400 f 781.221.7117

PLANIMETRIC SYMBOL LEGEND

UP		UTILITY POLE
GV		GAS VALVE
WM		WATER METER
HYD		3-NOZZLE FIRE HYDRANT
WG		WATER GATE
DMH		DRAIN MANHOLE
CB		CATCH BASIN
		SIGN
		AT&T HANDHOLE

LINETYPE LEGEND

OVERHEAD WIRES
STORM DRAIN LINE
WATER LINE
GAS LINE
RIGHT-OF-WAY LINE
EASEMENT LINE
PROPERTY LINE
PROPOSED BURIED CONDUIT

ISSUE DATE:
1. MARCH 23, 2019 PERMIT ISSUE
2. APRIL 30, 2019 REVISED

INITIALS:
JCC
JCC

PRELIMINARY
NOT FOR CONSTRUCTION

NOTES:



Call before you dig.

AT&T PROPRIETARY
(Internal Use Only)

Not for disclosure outside the AT&T companies, except under written agreement.

2019 AT&T Intellectual Property. All Rights Reserved

AT&T PROPRIETARY-This information constitutes confidential trade secrets and commercial or financial information owned by AT&T and is shared for Critical Infrastructure Protection purposes only. It is exempt from disclosure under the Freedom of Information Act (5 U.S.C. 552, Exemptions (b)(3)&(4)), and its disclosure is prohibited under the Trade Secrets Act.

(18 U.S.C. 1905), the Critical Infrastructure Information Act of 2002, 6 U.S.C. 133, and any State or local law requiring disclosure of information or records. This information must not be copied or distributed to others not agreed upon by AT&T, but in all events do not copy or distribute to such others without notification pursuant to Executive Order

12000.
PREPARED FOR RECORD

APPROVED FOR _____ DATE _____
OUTSIDE PLANT _____ ENGINEER

TC SYSTEMS, INC.
An Affiliate of AT&T



PROPRIETARY
USE PURSUANT TO COMPANY INSTRUCTIONS

SPECIFICATION	PROJECT NUMBER
---------------	----------------

OWNERSHIP:

LINE CODE:
CABLE CUII:

SCALE:

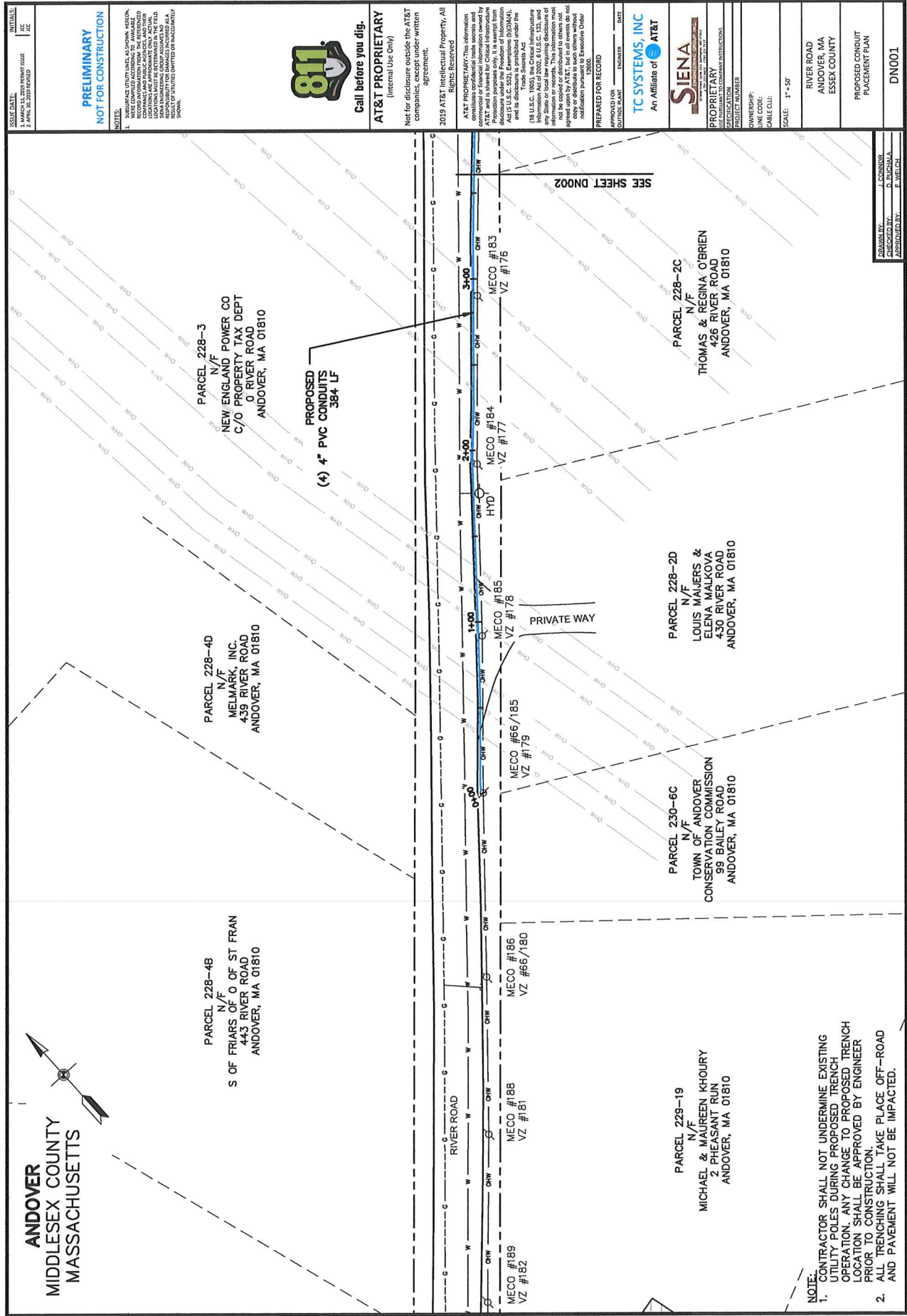
RIVER ROAD

RIVER ROAD
ANDOVER, MA
ESSEX COUNTY

LEGEND & REFERENCES

PT002

DRAWN BY: J. CONNOR
CHECKED BY: D. PUCHALA
APPROVED BY: E. WELCH



ISSUE DATE:
1. MARCH 14, 2019 PERMIT ISSUE
2. APRIL 29, 2019 REVISED

INITIALS:
JC
JC

PRELIMINARY
NOT FOR CONSTRUCTION

NOTES:
1. SURFACE UTILITY LINES, AS SHOWN HEREON, ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE INFORMATION IS FOR INFORMATIONAL PURPOSES ONLY. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSE.

Call before you dig.
AT&T PROPRIETARY
(Internal Use Only)

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TC SYSTEMS, INC
An Affiliate of AT&T

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SIENA
ENGINEERING GROUP, INC.
16-1230 River Road, Suite 100
Andover, MA 01810
(978) 475-1234
www.sienaeng.com

PROPRIETARY
NOT FOR CONSTRUCTION

PROJECT NUMBER:
16-1230-RIVER-ROAD-ANDOVER-MA-01810

OWNER:
SIENA ENGINEERING GROUP, INC.

LINE CODE:
CABLE CUL

SCALE:
1" = 50'

RIVER ROAD
ANDOVER, MA
ESSEX COUNTY

PROPOSED CONDUIT
PLACEMENT PLAN

DRAWN BY:
J. CONNOR

CHECKED BY:
D. BUCHALA

APPROVED BY:
F. WELCH

DN001

NOTE:
1. CONTRACTOR SHALL NOT UNDERMINE EXISTING UTILITY POLES DURING PROPOSED TRENCH OPERATION. ANY CHANGE TO PROPOSED TRENCH LOCATION SHALL BE APPROVED BY ENGINEER PRIOR TO CONSTRUCTION.
2. ALL TRENCHING SHALL TAKE PLACE OFF-ROAD AND PAVEMENT WILL NOT BE IMPACTED.

SIENA ENGINEERING GROUP, INC.
16-12200 River Road build WS.dwg
Edited: March 13, 2019 - 3:38 PM
Plotted: April 29, 2019 - 1:58 PM by Joseph Connor - Siena.ctb

Diagram illustrating the bottom of the container, showing the location of the lifting eye (3/8" x 4" in 2 places) and the non-skid texture (coefficient of friction > 0.5).

TYPICAL HANDHOLE DETAIL - 24"x36"x18"
NOT TO SCALE

Call before you dig.

AT&T PROPRIETARY
(Internal Use Only)

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(19 U.S.C. 1905), the Critical Infrastructure Information Act of 2002, 6 U.S.C. 133, and any State or local law requiring disclosure of information or records. This information must not be copied or distributed to others not agreed upon by AT&T, but in all events do not copy or distribute to such others without notification pursuant to Executive Order 12858.

12000.
PREPARED FOR RECORD

APPROVED FOR _____
OUTSIDE PLANT _____ ENGINEER _____ DATE _____

TC SYSTEMS INC

An Affiliate of AT&T

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SIENA

ENGINEERING GROUP, INC.
30 Mad Street, Suite 203, Burlington, MA 01803
617-221-8200 • 221-204-7676

PROPRIETARY
 USE PURSUANT TO COMPANY INSTRUCTIONS

SPECIFICATION

OWNERSHIP:
LINE CODE:

CABLE CULI:

SCALE: AS NOTED

RIVER ROAD

ANDOVER, MA
ESSEX COUNTY

ESSEX COUNTY

RISER AND MANHOLE DETAILS

DT002



RECEIVED
TOWN CLERK'S OFFICE

2019 MAY -6 P 12:58

TOWN OF ANDOVER, MASS

April 30, 2019

Mr. Andrew P. Flanagan
Town Manager
Andover Town Hall
36 Bartlet St
Andover, MA 01810

**RE: TC Systems, Inc.
Petition for Underground Conduit Installation – River Road**

Dear Mr. Flanagan,

On behalf of TC Systems, Inc., an affiliate of AT&T, Siena Engineering Group is petitioning for approval to install a telecommunications conduit in the vicinity of 422 River Rd in Andover. Our proposal is to place four (4) four-inch PVC conduits, approximately 773 feet in length, leading between existing Verizon/National Grid Utility Pole #179 and Pole #178. Two telecommunications handholes would be also be installed; one approximately half way between the two poles, and the other at the base of pole #178.

Currently, the poles on River Rd between #179 and #178 are unable to support any new cable attachments, leaving TC Systems' network with a discontinuity. This new underground connection would allow TCS to bypass those unusable poles, creating an uninterrupted path for their network, allowing service to potential customers throughout the area.

Please find attached fully developed engineering drawings, detailing the proposed installation and standard restoration details. Should you require additional information or wish to discuss the project more thoroughly, please contact me at (781) 221-8400 x7005 or adam.heller@sienaengineeringgroup.com.

Sincerely,

SIENA ENGINEERING GROUP, INC.

Adam Heller
Permit Engineer

50 Mall Road, Suite 203 Burlington, MA 01803 p 781.221.8400 f 781.221.7117

www.sienaengineeringgroup.com

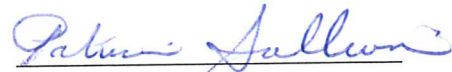


**BOARD OF ASSESSORS
TOWN OFFICES
36 BARTLET ST
ANDOVER, MA 01810
978-623-8930**

**BOARD OF ASSESSORS
CERTIFICATION OF ABUTTERS**

PETITION # AT&T RIVER ROAD

I hereby certify the attached list of abutters as they currently appear on the Assessors' Office records.


Patricia Sullivan
Senior Assessor

MAY 15 2019



5960®

Easy Peel® Address Labels

Bend along line to expose Pop-up Edge®

Go to avery.com/templates

Use Avery Template 5960

35 AVERY LN 228 0 1 A

LUC: 101

MOLLOY SEAN M
MOLLOY DENISE M
35 AVERY LN
ANDOVER, MA 01810

34 AVERY LN 228 0 2

LUC: 101

VALLERA KATHY E
34 AVERY LN
ANDOVER, MA 01810

418 RIVER RD 228 0 2 A

LUC: 101

PLUNKETT JAMES V
PLUNKETT HEATHER E TE
418 RIVER RD
ANDOVER, MA 01810

422 RIVER RD 228 0 2 B

LUC: 101

CARTER TIMOTHY J
MATTHEISS LORI JT
422 RIVER RD
ANDOVER, MA 01810

426 RIVER RD 228 0 2 C

LUC: 101

O'BRIEN THOMAS J
O'BRIEN REGINA C TE
426 RIVER RD
ANDOVER, MA 01810

430 RIVER RD 228 0 2 D

LUC: 012

MALJERS LOUIS
MALKOVA ELENA TE
430 RIVER RD
ANDOVER, MA 01810

0 RIVER RD 228 0 3

LUC: 130

NEW ENGLAND POWER CO
C/O PROPERTY TAX DEPT
40 SYLVAN RD
WALTHAM, MA 02451

0 RIVER RD 228 0 3 A

LUC: 130

MASS ELECTRIC CO
C/O PROPERTY TAX DEPT
40 SYLVAN RD
WALTHAM, MA 02451

443 RIVER RD 228 0 4 B

LUC: 962

S OF FRIARS OF O OF ST FRAN
459 RIVER RD
ANDOVER, MA 01810

439 RIVER RD 228 0 4 D

LUC: 946

MELMARK INC.
461 RIVER RD
ANDOVER, MA 01810

2 PHEASANT RUN 229 0 19

LUC: 101

KHOURY MICHAEL
KHOURY MAUREEN TE
2 PHEASANT RUN
ANDOVER, MA 01810

99 BAILEY RD 230 0 6 C

LUC: 932

TOWN OF ANDOVER
CONSERVATION COMMISSION
36 BARTLET ST
ANDOVER, MA 01810*Per # AT&T RIVER ROAD*



TOWN OF ANDOVER *Finance & Budget*

Michael Morse, Treasurer/Collector
Office of the Treasurer/Collector

36 Bartlet Street
Andover, MA 01810
(978) 623-8940
www.andoverma.gov

Andrew P. Flanagan
Town Manager

Michael Lindstrom
Deputy Town Manager

To: Board of Selectmen

Date: 5/29/2019

Re: Borrowing

On May 29, 2019 we received bids for \$2,720,000 in General Obligation Bond Anticipation Notes on the following projects:

May 3, 2016	Water Main Replacement	\$500,000
May 1, 2017	Water Main Replacement	\$1,000,000
May 1, 2017	Municipal Services Facility	\$500,000
May 1, 2017	Water Treatment Plant Heating System	\$100,000
May 1, 2017	Town and School Energy Efficiency	\$120,000
April 30, 2018	Water Main Replacement	<u>\$500,000</u>
		\$2,720,000

We received 5 bids as follows:

Eastern Bank	1.6368%
TD Securities	1.8035%
BNYMellon Capital Markets	1.8819%
Oppenheimer & Co., Inc.	1.8984%
Century Bank	2.1258%

I recommend we award the bid to Eastern Bank.

Thank you,

Michael Morse

Treasurer/Collector

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Andover, Massachusetts, certify that at a meeting of the board held June 3, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$2,720,000 2.50 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated June 13, 2019, and payable December 19, 2019, to Eastern Bank at par and accrued interest plus a premium of \$12,131.20.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 17, 2019, and a final Official Statement dated May 29, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no

deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: June 3, 2019

Clerk of the Board of Selectmen

71603997v.2

MOTION:

I move that the Board vote to go into executive session for confidential legal advice with Town Counsel and to discuss strategy for potential litigation and to consider the value and purchase of real property and that the Chair declare that an open session may have a detrimental effect on the Town's litigating position and also may have a detrimental effect on the Town's real property negotiating position and not to return to open session.